

Dear X,

My name is Joanna Gonsalves and I am a professor at Salem State College. As a teacher, my passion is to educate the minds of my students and I am particularly fond of those that take their education serious.

This brings me to the topic of this letter. I am also head of the Salem State's Honors Program, which is a program designed to offer an alternative path for completing the core courses required. It is also an opportunity to motivate our students and get them more involved in the community and building their resumes. The program is only offered to incoming freshmen so I would like the opportunity to send you our brochure and if you feel you have some aspiring, graduating students that would be interested we would be more than happy to send some applications.

If you would like more information, you can go onto the website at www.salemstate.edu/honors. We also have a view book that includes some of the programs benefits, what we have done in the past, and what the course load looks like. To receive the view book or if you have any questions please contact me at 978-543-6247 or email at honors@salemstate.edu.

Thank you and we look forward to any incoming students from your school.

Sincerely,
Joanna Gonsalves